

# CLEANING CHECKLIST

At the end of the tenancy, the tenant must leave the premises in the same condition they were in at the start of the tenancy. Please use this checklist to assist with obtaining a full bond refund.

## GENERAL

- Doors:** Clean front, back and edges of doors, frames, handles/knobs, sliding door tracks and glass internally and externally.
- Walls/Skirting:** Wash all walls and remove all marks, skirting boards dusted and cleaned, clean and remove marks from powerpoints & light switches.
- Ceilings/Cornices:** Spot clean, remove all cobwebs and insect marks and nests.
- Windows/Screens:** clean all window tracks, ledges, glass and screens internally and externally.
- Window Coverings:** light lace and fabric curtains to be hand/machine washed and re-hung, vinyl blinds to be cleaned and marks removed.
- Fans/Lights:** Clean light fittings – gently remove light fittings and clean, remove bugs from light covers, fans cleaned.
- Floors:** Sweep and/or mop all non-carpeted floors, removing any marks, detail clean grout as needed.
- Air Conditioners:** Clean internal and external of unit, including filters.
- Cupboards/Wardobes:** Clean, shelves, drawers, sliding doors and tracks, and mirrored doors. Remove scuff marks.
- Carpets:** to be left in the same condition as marked on the Entry Condition Report allowing for fair wear and tear. If required, carpets are to be cleaned.
- Pets:** all damage internal and external repaired, flea & tick treatment completed.
- Utilities:** re-fill gas bottles, cancel all services (phone, internet, electricity, gas, etc).
- Remove all personal belongings and rubbish from the property.
- If furnished, ensure all items are clean and undamaged, and located in original rooms.

## KITCHEN

- Clean inside and outside of all cupboards and doors.
- Clean inside, outside and around stove.
- Clean inside and outside of oven, griller, doors, trays, racks, glass.
- Clean inside, outside and behind refrigerator and dishwasher and microwave space.
- Clean sink especially drain holes, drainers and tap ware.
- Range hood exhaust and filter- filter can be removed and cleaned.

## WET AREAS

- Clean toilet, bath, shower recess, remove built up soap residue on tiles and shower screens, clean sink and all tapware, towel rails.
- Clean water outlet in shower and bath of hair and soap build up.
- Shower curtain washed with bleach or replace if applicable.
- Clean behind toilet pan/cistern
- Clean behind, inside and around washing machine space. Clean equipment and filters if applicable.
- Clean inside, outside and behind dryer. Remove lint.
- Clean inside, outside and around laundry tub, cabinets, shelves, drawers, tap ware.

## EXTERIOR

- Mow lawns, trim edges, remove weeds and tidy up gardens.
- Remove oil/tyre/rust marks from driveway and garage floor.
- Remove all rubbish from sheds and all storage lockers.
- Sweep verandas and paths.
- Remove all garbage bags and rubbish.
- Remove all cobwebs from the exterior of the house/unit.
- Where pets have been kept on the property all animal droppings to be removed.
- Return pool/spa to condition as per condition report. Supply receipt & health certificate for pool to office.
- Council bins – emptied, cleaned/deodorized & stored within the property.
- Garden Bags/Bins – removed from the property and service cancelled.

# VACATE GUIDE

We understand that moving home can be stressful. This guide is to assist you in making your moving and vacating process as easy and stress free as possible, to ensure that you can start the next chapter in your new home ASAP.

A friendly reminder of your obligations as the Tenant/s, as per your signed *Form 18a – General Tenancy Agreement* and in accordance with the RTRA Act, to ensure that your vacate goes smoothly and your bond is refunded quickly:

## **37 Condition premises must be left in – s 188(4)**

At the end of the tenancy, the tenant must leave the premises, as far as possible, in the same condition they were in at the start of the tenancy, fair wear and tear excepted.

### **Fair Wear & Tear**

In the context of a residential tenancy, wear and tear refers to the damage or disrepair caused or resulting from ordinary use and changes that happen with ageing. **Damage caused from carelessness or negligence resulting from the act of a tenant, tenant/s guests and/or pets are not considered fair wear and tear.**

## **2 Care of Premises**

The tenant agrees:

- a) Not to do anything that involves painting, marking or defacing the premises internally or externally or using nails, screws or adhesives without the prior written consent of the Lessor.
- f) To maintain all garden areas including watering trees and other plants, to mow the lawn and remove garden rubbish (including pet waste) from the premises.
- i) Not to maliciously or negligently damage the premises or any part of the premises.
- m) To keep the premises free of rodents, cockroaches and other vermin. Should the presence of such vermin or infestation have arisen due to act or neglect on the part of the tenant, shall be the tenant's responsibility to remedy.
- n) To replace any light bulbs and fluro tubes that have blown during the term of the tenancy.

## **5 End of Occupancy**

The tenant will on vacating the premises:

- a) Return all keys, keycards and other security devices (if any) and make good of the cost for replacement should any of these items not be returned or be lost at any time.
- b) **On the last day of the tenancy have all carpets cleaned to a standard similar to the standard as provided by the lessor/lessor's agent at the start of tenancy.**
- c) **Fair wear and tear accepted, repair damage to the premises arising or as a result of the tenant's or its guest's actions including damage (if any) caused by the Tenant's pets.**
- d) Remove all the tenant's property from the premises including rubbish and property on the premises not the property of the lessor.
- e) Leave the premises (including the grounds) in a neat and tidy condition
- f) **Fumigate as reasonably required if pet's have been on the premises**
- g) Return all remote-control devices in good working order and condition including batteries, and where not returned, make good the costs of replacement.

## **6 Breach of Tenancy**

- (2) If at the end of the tenancy the tenant is in breach of any of its obligations under this tenancy agreement the lessor may rectify such breach and claim the cost of such rectification from the rental bond or the tenant.

***Please refer to your Tenancy Contract.***

## **RECOMMENDED CONTRACTORS**

The following contractors are our recommendation only based on quality of work and price. You are not required to use their services.

### **BOND RETURN SERVICES**

Kirstyz Kleaning	0408 079 467
Dave's Extreme Carpet Cleaning	0408 890 924

### **PEST CONTROL**

Environ Pest Management	(07) 4728 1610
Total Pest Management	(07) 4779 6200

### **CARPET / BLIND CLEANING**

Tropic Coast Carpet Cleaning	0400 331 815
Dave's Extreme Carpet Cleaning	0408 890 924

### **OTHER**

D&S Building Maintenance	0417 997 979
Professional Lawn Care	0421 244 749